***Literary Journalism Studies***

**Publication Ethics and Malpractice Statement (PEMS)**

## Introduction

*Literary Journalism Studies* (*LJS*) is committed to the highest standards of both critical scholarly review and professional publishing judgment. By insisting on thorough peer review procedures in combination with careful editorial judgment, the journal performs an intellectual gatekeeping function, ensuring that scholarship of the highest quality is published in the field of literary journalism. All research manuscripts formally begin with an evaluation by the journal editor, often in consultation with one or more of the journal’s associate editors, and, if called upon, one or more members of the journal’s Advisory Board.

*LJS* is under the direction of an independent editor and associate editors. The editor and associate editors make the publication decisions; ensure accuracy, completeness, and originality of every published article; and are accountable for all content. The editors make every effort to manage *LJS* ethically and transparently while adhering to established editorial principles and practices in the field. *LJS* is committed to equality, diversity, and inclusion.

Authors who submit manuscripts for blind review must guarantee that their work contains no libelous material and does not infringe on the copyright of another party. In instances where an editor finds that a significant error has been published for which a correction needs to be made, and in all cases where there is reason for concern about such matters as plagiarism, fabrication of research, duplicate publication, or failure to disclose conflicts of interest, the editor will review and resolve the matter in consultation with one or more of the publisher, the associate editors, and and/or members of the editorial board. *LJS* is committed to preserving the integrity of the scholarly version of record.

The Committee on Publication Ethics (COPE) provides resources for journal editors, peer reviewers, and authors on the topic of professional publishing standards at [publicationethics.org](https://publicationethics.org/).

 *(Introduction adapted to* LJS *from the Duke University Press Ethics Statement for Journals (Guiding Principles),* [*https://www.dukeupress.edu/Journals/Journals-Authors-Editors/Ethics-Statement-for-Journals*](https://www.dukeupress.edu/Journals/Journals-Authors-Editors/Ethics-Statement-for-Journals)*.)*

**Ethics and Malpractice Statement**

1. **Editorial Board:** The editorial board of *Literary Journalism Studies*(*LJS*) consists of (a) the publisher, the editor, four associate editors, and the book review editor; and (b) the advisory board. The advisory board consists of recognized experts in the field of literary journalism. The main editors of the journal consult the advisory board on matters requiring assistance (e.g. finding appropriate experts to examine specific manuscripts). The members of the advisory board are listed in the journal’s [masthead](https://ialjs.org/wp-content/uploads/2019/07/beginning-pages-2-5.pdf) every issue.
2. **Manuscript Processing:** No fees or charges are required for manuscript processing and/or publishing materials in the journal.
3. **Blind Review:** All manuscript authors are obliged to participate in the double-blind peer review process.
4. **Author Contributions:** All manuscript authors must significantly contribute to the research.
5. **Author Corrections:** All manuscript authors are obliged to provide retractions or corrections of mistakes.
6. **Presentation and Style:** All manuscript authors must use *Chicago Manual of Style* guidelines generally in preparing manuscripts, and in particular provide a list of references (in end-notes format) and a bibliography (c.f. *CMoS*, 17th ed.).
7. **Financial Support:** All manuscript authors must disclose any financial support received.
8. **Original Research:** All manuscript authors must submit original work. This same work cannot be published in more than one journal.
9. **Peer Review:** The journal’s research content is subject to double-blind peer review (author and reviewer names withheld). For each manuscript the editor will seek advice on individual manuscripts from at least two experts in the field of publication. The judgments and findings in the peer-review process are as objective as possible—there is an objective grid and strict criteria that reviewers need to respect when assessing a submission—and reviewers should have no conflict of interest. It is the reviewers’ responsibility to point out relevant published work not yet cited in manuscript submissions under review. The editor treats all reviewed articles confidentially prior to publication.
10. **Publication Ethics:** The publisher and the editor take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred. The journal, the publisher, and the editor do not encourage such misconduct, or knowingly allow such misconduct to take place. In the event that the publisher or the editor are made aware of any allegation of research misconduct, the publisher and/or the editor shall deal with the allegations appropriately. The journal, the publisher, and the editor make best efforts to retract or correct articles when needed, publishing corrections, clarifications, retractions, and apologies in the next issue following (if possible).
11. **Copyright:** Copyright information is described on page two of every issue, which is readily available on the journal’s [web site](https://ialjs.org/wp-content/uploads/2019/07/beginning-pages-2-5.pdf).
12. **Publication Formats:** The journal in print form is mailed to members of the International Association for Literary Journalism Studies [($50 per year)](https://ialjs.org/membership/). The journal is also available online for [free](https://ialjs.org/publications/). PDFs of the entire issue, and all of the individual articles within the issue, are available for free download on the website. Every issue of the journal, and every article in every issue, dating back to inception (Spring 2009), is available for free download on the website.
13. **Archiving:** *LJS* is archived at the School of Journalism, Faculty of Communication and Design, Ryerson University, Toronto, Canada.
14. **Ownership:** *LJS* is owned and operated by the International Association for Literary Journalism Studies ([IALJS](https://ialjs.org/about-us/)).
15. **Frequency:** *LJS* is published twice yearly, in June and December.